

Minutes of the Annual Parish Meeting
held at Brook House, 18 Shobnall Road, Burton upon Trent
on Monday 15 April 2024 commencing at 6.35pm

PRESENT

Councillors Dittmer, Donlon, Pennicott and Shilton

Also present

ESBC Councillor McKiernan

Mary Danby, Parish Clerk

1. Minutes

Resolved That the Minutes of the Annual Parish Meeting held on 17 April 2023 be approved as a true record.

2. Chair's report

Parish Councils were formed in England under the Local Government Act in 1894. We are a statutory layer of Local Government. We are the closest to and also accountable to the people of the local community. We should be slightly ahead of social media, if we get it right!

Shobnall Parish Council needs more members. Currently, we require six more Parish Councillors and we actively encourage applications from Shobnall residents.

Over this year, we have reviewed all documentation to ensure its relevancy to the needs of the Parish. We also review and update when necessary - this is shown in the projects we have discussed and proposed during the year:

- The supply and installation of two lifesaving defibrillators, one located on the side of The Albion pub close to the Marstons kids football fields and central to a lot of footfall. The other defibrillator is mounted on the side of Shobnall Stores, Shobnall Street, once again in a very busy street.
- Contribution to funding 50% for replacement Astroturf around the paddling pool near the Shobnall Leisure Complex. We have also supplied two new benches to be installed by the pool.
- Some existing projects such as the Dallow Lock murals (digital redesign) and the Shobnall Road speed indication device are in the final process stage.

Some topics brought to our attention include:

- The A38 Shobnall Field footbridge
- Lots of road safety issues including the fatality of a young boy
- Kerb mounting vehicles on Shobnall Road
- Parking problems all around the Parish
- Vehicle speeds in our area

We are in the process of completing a traffic survey which we hope to use in suggesting some improvements in the Parish.

We enquired about a possible new pedestrian crossing on Shobnall Road – Staffordshire County Council have advised us that as part of the National Cycle Network a scheme is currently in the design stage and that should finish later this year.

Shobnall Parish has so many things to be proud of that maybe it is all too easy to walk (or drive) by without giving them a second thought:

Shobnall Fields and Shobnall Leisure Complex
Marstons Brewery
Shobnall Marina
Burton Town Hall
St Pauls Church
Sinai Park
The National Forest
The A38
Trent and Mersey Canal
Derby to Birmingham train line
National Cycle Network

to name a few.

In the 2011 Census Shobnall had a population of 5071 residents. Now over a decade later, and with so many new housing developments, this has to have dramatically increased so this coming year hopefully we will be able to attract the remaining councillors to fill the seats on the Parish Council.

To end, I would like to say a huge thank you to all the current and previous Councillors for all your hard work and time.

Chris Pennicott
Chair 2023-24

3. Financial report (Enclosure 1)

4. Public participation

No comments or questions were raised.

(The meeting closed at 6.45pm)

Signed Date

SHOBNALL PARISH COUNCIL
ACTUAL RECEIPTS & PAYMENTS TO 31 MARCH 2024 AND 2024/25 BUDGET

	2023/24		2024/25
	Budget	Actual As at 31/03/2024	Budget
	£	£	£
INCOME			
Precept	37,180	37,180	39,445
Council Tax Support Grant	2,098	2,098	2,098
Money Manager Account: Interest	120	541	400
VAT on receipts	-	601	-
Total income	39,398	40,420	41,943
GENERAL RUNNING COSTS			
Employee Costs			
Clerk's salary	11,099	11,661	12,012
Employer's NI	300	354	330
Mileage	300	101	100
Use of Home as Office	134	134	134
Parking fees	-	1	-
Total employee costs	11,833	12,250	12,576
Annual Running Costs			
Highway lighting (maintenance)	35	36	40
Subscriptions & Memberships	785	781	805
Computer LifeLine	400	422	410
RBS Accounts Support	175	102	192
Website	150	95	100
IT Software	250	196	250
Insurance	412	441	450
Audit Fees	456	466	480
Payroll Services	110	110	110
ICO	35	35	35
Total annual running costs	2,808	2,684	2,872
Administration Expenses			
Printing and Stationery	300	209	300
Council mobile	90	123	195
Publications	150	-	200
Postage	225	350	400
Room Hire	220	144	275
Refreshments	50	18	50
Training & Conference	625	180	625
Bank charges	100	96	100
S137 grant aid	6,000	9,500	6,000
Sundries	200	14	200
Total administration expenses	7,960	10,634	8,345

Defibrillators			
Defibrillators and heated cabinets	-	-	4,900
Installation	-	-	2,400
Monthly inspections	1,200	1,300	2,880
Call outs	300	29	270
Replacement pads/battery packs	400	190	500
Total defibrillators costs	1,900	1,519	10,950
Bleed emergency control kits			
Control kits and cabinets	-	-	-
Monthly inspections	650	-	-
Call outs	300	-	-
Replacement kits	200	-	-
Total bleed control kit costs	1,150	-	-
Noticeboards			
Cleaning	50	50	50
Total noticeboard costs	50	50	50
Dallow Lock mural & noticeboard			
Cleaning mural & noticeboard	200	200	200
R&M mural	5,000	-	500
Total Dallow Lock mural costs	5,200	200	700
Projects			
Contingency	5,000	467	5,000
Project Work	3,500	11	1,250
Total projects	8,500	478	6,250
VAT Data			
VAT on payments	-	2,785	-
VAT on payments	-	2,785	-
TOTAL EXPENDITURE	39,401	30,600	41,943
TOTAL INCOME	39,398	40,420	41,943
NET INCOME OVER EXPENDITURE	- 3	9,820	-

Earmarked Reserves		
Election Expenses	9,592.20	9,592.20
Contributions to community projects	42,750.00	42,750.00
Dallow Lock mural refurbishment	7,675.00	7,675.00
Replacement IT	5,000.00	5,000.00
Speed Indicator Device	5,555.00	5,555.00
Benches	9,672.00	9,672.00
Total Earmarked Reserves	80,244.20	80,244.20

Funds statement as at 31 March 2024

Total funds held in bank accounts	£	98,852.67
LESS Earmarked Reserves	-£	80,244.20
General Reserves	£	18,608.47