

**Minutes of a meeting of Shobnall Parish Council
held at Brook House, Shobnall Road
on Monday 18 December 2023 commencing at 7pm**

Present

Councillor Pennicott, Chair
Councillors Dittmer, Donlon, Hoare and Shilton

Also present

Mary Danby, Clerk

Public Forum

No members of the public were present.

43. Apologies for absence

None, all Councillors were present at the meeting.

44. Declarations of Interest and receive written applications for dispensations under the Localism Act 2011

None had been received.

45. Minutes

Resolved That the Minutes of the meeting held on 20 November 2023 be approved as an accurate record.

46. Matters arising

Bench: The Clerk gave an update on the licence application to install a bench on the pedestrian walkway from Moor Street – Shobnall Road. The County Council had confirmed that the Notice had been displayed on 28 November at the proposed bench location and, provided no objections were received, a licence would be issued in the New Year.

47. County Councillor and Borough Councillor reports

No reports had been received.

48. Financial matters

48.1 Schedule of payments

Payee		Gross £	VAT £	Description
SPCA	BACS	90.00	15.00	Training fee
Edwards Cleaning Co	BACS	125.00	0.00	Mural and noticeboards cleaning
HMRC	BACS	803.32	0.00	NI/PAYE 3 rd qtr 2023/24
Clerk	BACS	1,217.47	0.00	Salary and expenses

MW Cripwell	BACS	144.00	24.00	Defib inspections (November)
HSBC	DD	8.00	0.00	Bank charges
Clerk	BACS	69.99	11.67	Norton Anti-Virus software licence (2 years) (paid 14/12/23)
Totals		2,457.78	50.67	

Resolved That the above payments be approved.

48.2 Bank reconciliation at 30 November 2023

Bank Reconciliation	£
Current Account	88,414.22
Business Money Manager Account	30,524.38
	118,938.60

Resolved That the above was a true record.

48.3 Earmarked Reserves (EMRs) at 31 October 2023

Earmarked Reserves	£
Elections	9,592.20
Proposed skatepark extension	44,100.00
Dallow Lock mural refurbishment	6,325.00
Speed Indicator Device	5,555.00
Replacement IT equipment	5,000.00
Benches	2,000.00
	72,572.20
General Reserves	45,366.40
	118,938.60

Resolved That the EMRs be agreed.

49. Receipts and Payments up to 30 November and Draft 2024/25 Budget

Resolved The report be noted.

50. Planning matters

50.1 Planning applications

Application No.	Location	Proposal
P/2023/01275	Lovell Partnerships Ltd Branston Locks Shobnall Road	Application under Section 73 to vary Condition 1 (Plans) attached to the Reserved Matters application P/2020/00857, for the erection of 190 dwellings and associated garaging to amend the

		Materials Distribution plan drawing to allow for alternative bricks
No objection		
P/2023/01283	The Alfred 51 Derby Street	Conversion and alteration to existing Public House to form 7 apartments including single storey rear extension, store and cycle store
<p>Objection on the following grounds:</p> <ul style="list-style-type: none"> ▪ The Supporting Statement assumes that the occupants would use public transport, bicycles or walk for commuting and leisure purposes. The Parish Council is of the opinion that the occupants are likely to have vehicles. Given this likelihood, the proposed occupancy would potentially worsen parking issues in an area which already has inadequate on-road and off-road parking provision (Shobnall Neighbourhood Plan Policy T5 – parking). ▪ There is a demand for larger family homes in the area (Shobnall Neighbourhood Plan Policy HD3 – Housing Mix). ▪ The Planning Statement refers to the Local Plan, NPPF and the Housing Act 2004 but omits any reference to the Adopted Shobnall Neighbourhood Plan 2017-2031. 		
P/2023/01326	The Vicarage Rangemore Street	Remove deadwood from crown of two Silver Birch trees (T1 and T2), fell to ground level one Silver Birch tree (T3) (TPO 379)
No objection		

50.2 Planning Decisions

Resolved That the report be noted.

51. Councillor's questions/reports

51.1 Councillor Hoare asked if there was a defibrillator located at Brook House. She was advised that there was and that it is located on the external wall at the front of the building.

Agreed That the council investigate providing more public access defibrillators around the Parish during the 2024/25 financial year; that the current defibrillator locations be publicised on the council's website and that residents be asked via the website to suggest suitable locations for consideration for defibrillators to be provided.

51.2 Councillor Pennicott:

- **Support Staffordshire: Supportive Communities training January – April 2024 - Strength-based conversations: Helping people to recognise their strengths**
He advised that he would be undertaking the training which will be delivered by Support Staffordshire and he encouraged other Councillors to do so, if they were able to do so.

- **Unity Park – MUGA:** He had noticed that the MUGA needs to be repainted as it looks to be in poor condition. **Agreed** that ESBC be asked to consider arranging for the MUGA to be repainted as soon as possible.

51.3 Councillor Shilton referred to parking issues which are seen to be getting more and more erratic with drivers parking on pavements, parking on double yellow lines and double parking on roads where commercial outlets and fast food outlets are located. Councillors expressed concern that the parking regulations are not being enforced by the Police.

Reference was made to parking issues in Grange Street and Shobnall Street, but Councillors are aware that this problem also affects other roads in the Shobnall Parish and, indeed, that this problem is being repeated across other Parish areas.

Agreed that the parking issues be reported to the local Police (copied to Anglesey, Branston, Horninglow and Eton Parish Councils) and that they be asked to take action to enforce the parking regulations.

52. Correspondence and circulars

52.1 SPCA

The SPCA's weekly Bulletins had been circulated to all councillors.

52.2 Highways England

The A38 Traffic Management Bulletins had been circulated to all councillors.

52.3 St Aidan's Church

Agreed That correspondence from Terry Bloor, Associate Archdeacon (Stoke upon Trent) and Interim Minister – Stafford Episcopal Area regarding the process the Diocese is following with regard to the proposed closure of St Aidan's Church be noted.

53. Date of next meeting

Monday 15 January 2024 commencing at 7pm at Brook House, 18 Shobnall Road, Burton upon Trent DE14 2BA.

The meeting closed at 8.20pm

Signed

Date