



## Shobnall Parish Council

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Our Ref: MD

04 August 2023

**To: All Members of the Parish Council**

Dear Councillor

You are hereby summoned to attend a Meeting of the Parish Council to be held at **Brook House, 18 Shobnall Road, Burton on Trent DE14 2BA** on **Monday 14 August 2023 commencing at 7pm** at which the business set out below will be transacted.

Yours sincerely

*MDanby*

**Mary Danby**  
Clerk

### **Public Forum**

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

### **AGENDA**

1. To elect the Chair
2. To elect the Vice Chair
3. To receive apologies for absence
4. To receive Declarations of Interest and receive written applications for dispensations under the Localism Act 2011
5. To consider the Minutes of the meeting held on 17 April 2023
6. To consider matters arising from the previous meeting
7. County Councillor and Borough Councillors' reports
8. Financial matters
9. Projects: Update
10. Review of policies and documents
10. To consider planning matters
11. To receive questions from Councillors
12. Correspondence and Circulars
13. Items for the next meeting

### **Date of next meeting**

Monday 18 September 2023 commencing at 7pm at Brook House, 18 Shobnall Road, Burton upon Trent DE14 2BA