

**Minutes of a meeting of Shobnall Parish Council
held at Brook House, Shobnall Road
on Monday 20 February 2023 commencing at 7pm**

Present

Councillor Shilton (in the Chair)
Councillors Dennis, Dittmer and Pennicott

Also present

One member of the public

Public Forum

Mr Dolman asked if the Parish Council would report that the street lights are not working on the footpath / cycle path off Shobnall Road. **Agreed** that the Clerk report this to the County Council.

120. Apologies

The Clerk, Councillors Asghar and Donlon.

121. Declarations of Interest and receive written applications for dispensations under the Localism Act 2011

None declared.

122. Minutes

Resolved That the Minutes of the meeting held on 16 January 2023 be approved as an accurate record.

123. Matters arising

None raised.

124. County Councillor

Councillor Afsar was not present at the meeting and a report had not been provided.

125. Borough Councillors reports

Councillors McKiernan and Walker were absent due to their attendance at ESBC meetings which were being held on the same evening as the Parish Council meeting.

126. Financial matters

126.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
SLCC Enterprises Ltd	The Clerk's Manual 2023	BACS	52.30	0.80
MW Cripwell Ltd	Monthly defibrillator inspections (January 2023)	BACS	120.00	20.00
HSBC	Bank charges (31 December 2020 – 30 January 2023)	DD	8.00	0.00
Cartridge People	Printer toner/drum	BACS	125.80	20.97
Turtle Engineering Ltd	Bleed Control cabinet and kits	BACS	612.00	102.00
Clerk	Salary and expenses	BACS	744.89	0.00
Currys	Microsoft 365 Business Standard software (annual licence)	BACS	124.99	20.83
Viking Direct	A3 copy paper	BACS	14.27	2.38
TOTAL			1,802.25	166.98

Resolved That the above payments be approved.

126.2 Bank reconciliation at 31 January 2023

Bank Reconciliation	£
Current Account	72,339.47
Business Money Manager Account	30,200.80
	102,540.27

Resolved That the above was a true record.

126.3 Earmarked Reserves (EMRs) as at 31 January 2023

Earmarked Reserves	£
Elections	10,000.00
Proposed skatepark extension	44,100.00
Dallow Lock mural refurbishment	14,000.00
Replacement IT equipment	5,000.00
General Reserve	29,440.27
	102,540.27

Resolved That the EMRs be agreed.

127. Receipts/payments to 31 January 2023

Agreed The report be noted.

128. Shobnall Road: Proposed SID (solar powered)

The Clerk had prepared a report which outlined:

- Three quotations for the proposed SID.
- Early indication of Amey's fee to supply and install the post.
- Cost of the Section 50 licence for permission to install the post on County Council land.
- Consultation with residents – one response had been received to date where a resident had asked several questions which would be answered on behalf of the Parish Council.
- Summary: Assuming that the residents do not object to the SID being installed and the Parish Council wishes to go ahead and accepts the quotation provided by Company No.3, the overall cost (assuming traffic lights would not be required during the post installation works) for 1 No. SID would be £5,494.50 plus VAT where applicable.

Agreed That:

- The Clerk contact neighbouring Parish Council Clerk's to gain a view of their experience, i.e. cleaning regime of the solar panel, general maintenance.
- Councillors had a preference for green when speed 30mph and under and red for 31mph and above, however they wanted to know if there is provision to change this to mix it up occasionally or is there only one message option per device.
- Ask the Staffordshire Highways Officers if they had written to the Albion as they had mentioned that they would do during the site visit; Clerk to write to the Albion about the proposal as well as they may need to prune the trees which would overhang the solar panel.

129. Dallow Lock mural

Councillors Dennis, Pennicott and Shilton had met on site with the artist. Following the site visit the Parish Council confirmed that the best way forward would be to take the artist's advice to install a printed version over the original artwork and replace the polycarbonate panels over it. If the print fades in the future the Parish Council will have the rights to the print to replace the artwork. During the site visit it was noted that coloured LED lighting could enhance the artwork and the bridge.

Agreed That:

- Clerk to contact a local resident.
- Councillors confirmed they were in favour of moving along with this project.

130. The Local Government Boundary Commission for England:

Consultation on division boundaries for Staffordshire County Council

Councillors were advised that a 10 week public consultation had commenced on 10 January 2023 inviting proposals for new council divisions and division boundaries for Staffordshire County Council.

Agreed That clarification be sought on whether the changes would affect Shobnall Parish Council boundaries.

131. Planning matters
131.1 Planning applications

Application No.	Location	Proposal
P/2022/00763	29 Needwood Street	Erection of a part two storey part first floor rear/side extension and retention of a rear dormer (Amended plans received)
No objection		
P/2022/01421	309 Shobnall Street	Erection of a single storey rear extension and replacement of existing study room roof with a flat roof with lantern roof light
No objection		
P/2022/01467	Charlotte James Nursing Home Shobnall Road	Erection of a single storey extension to existing care home
No objection		
P/2023/00011	Briggs House Derby Street	Application under Section 73 to vary Condition 2 (Plans) attached to the planning permission P/2022/00694 relating to the demolition of ancillary buildings attached to Bay 1 and Bay 2, replacement cladding to Bay 1 and Bay 2, relocation of air handling unit, erection of a two storey building (Bay-3) as an assembly building and Welfare extension to the rear side of the main building by way of footprint of the Amenity Building and internal layout has changed in proportion, layout of external service yard updated and minor adjustments to marked footpaths and pedestrian routes
No objection		
P/2023/00053	Lovell Homes Lawns Farm Branston Road Tatenhill	Application under Section 73 to vary Condition 2 attached to Reserved Matters application P/2020/00857 for the erection of 190 dwellings and associated garaging and bin/cycle store, new vehicular access off Shobnall Road, public open space, public right of way connections and associated works including details of access, appearance, landscaping, layout and scale to amend the brick from Woodland Mixture brick to Caldera Red Multi brick

No objection		
P/2023/00096	St Pauls Church St Pauls Square	Prune branches away from lamp column of one Hornbeam tree (T1) (TPO 366) Prune branches away from lamp column of three Sycamore tree (T2,T3 + T8), four Holly trees (T4, T5, T7 + T9), one Wild Cherry tree (T6) (TPO 367) All trees overhang public footpaths and are interfering with lamp columns, create approximately 90-120 degree of clear arc for light to reach pavements (only cutting back overhang were it interferes with the light column and its illumination of the pavement) and prune each tree back to appropriate growth points to allow light to reach pavements
No objection		
P/2023/00114	63 Edward Street	Erection of a single storey rear extension and loft conversion with dormers to the rear
No objection		
P/2023/00115	69 Waverley Lane	Erection of a single storey first floor extension, installation of a first floor side window and alterations to vehicle access
No objection		
P/2023/00159	Beatrice Court Rangemore Street	Cut back to original reduction points, deadwood and thin to one Lime tree (T2 of TPO 376)
No objection		

131.2 Planning Decisions

Resolved That the report be noted.

132. Website

Councillors were aware that there had been problems with the website over the last few months. As Computer Lifeline host the shobnall.co.uk domain, the SCC Digital Team involved Computer Lifeline in resolving the issues – this work saw Computer Lifeline putting in a lot of time which they may have to charge to the Parish Council. The Clerk had liaised with Computer Lifeline regarding the ongoing issues, it would appear that the website had been hacked.

At the time of compiling the meeting the background work on the website had yet to be completed by SCC's Digital Team. It was not currently possible to see how many visits there have been to the website but this information should be available once all the background work has been completed.

Resolved That the website issues be noted and that Computer Lifeline may submit an invoice to cover their costs.

133. Councillors' questions

- Councillor Pennicott enquired on the rational or constraints of installing a pedestrian crossing. Currently on Shobnall Road there are two official crossing points, e.g. near the School and near Brook House. It was noted that there were several junctions on the road, and he wanted to know the criteria in which a pedestrian crossing would be considered. **Agreed** that the Clerk make enquiries through Staffordshire Highways.

- Councillor Pennicott had been asked by residents on the frequency of filling the dog bag dispenser units on Shobnall field as they appeared to be always empty. **Agreed** that the Clerk advise ESBC that the dispensers need to be regularly refilled.

134. Correspondence and circulars

134.1 SPCA

The SPCA's weekly Bulletins had been circulated to all councillors.

134.2 Highways England

The A38 Traffic Management Bulletins had been circulated to all councillors.

Date of next meeting

Monday 20 March 2023 commencing at 7pm at Brook House, 18 Shobnall Road, Burton upon Trent DE14 2BA.

The meeting closed at 8.25pm

Signed

Date