



**Shobnall Parish Council**  
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Our Ref: MD

14 November 2022

**To: All Members of the Parish Council**

Dear Councillor

You are hereby summoned to attend a Meeting of the Parish Council to be held at **Brook House, 18 Shobnall Road, Burton on Trent DE14 2BA** on **Monday 21 November 2022 commencing at 7pm** at which the business set out below will be transacted.

Yours sincerely

*MDanby*

**Mary Danby**  
**Clerk**

**Public Forum**

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declarations of Interests and Dispensations
3. To consider an application for Co-option to the council
4. To consider the Minutes of the meeting held on 17 October 2022
5. Matters arising from the previous meeting
6. County Councillor's report
7. Borough Councillors reports
8. Financial matters
9. Receipts/payments to 31 October 2022 and draft 2023/24 budget
10. Planning matters
11. Dallow Lock bridge mural protective polycarbonate panels (Minute No. 61 refers)
12. Emergency bleed control cabinet and kit package (Minute No. 69.1 refers)
13. Street and pavements blocked by inconsiderate parking
14. Website
15. To receive questions from Councillors
16. Correspondence
17. Exclusion of the press and public
18. Staffing matters

Date of next meeting

Monday 19 December 2022 commencing at 7pm at Brook House, 18 Shobnall Road, Burton upon Trent DE14 2BA