



**Shobnall Parish Council**  
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Our Ref: MD

12 April 2022

**To: All Members of the Parish Council**

Dear Councillor

You are hereby summoned to attend a Meeting of the Parish Council to be held at **Brook House, 18 Shobnall Road, Burton on Trent DE14 2BA** on **Tuesday 19 April 2022** immediately following the Annual Parish Meeting.

Yours sincerely

*MDanby*

**Mary Danby**  
**Parish Clerk**

#### **Public Forum**

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. To receive apologies
2. To receive Declarations of Interest and written applications for dispensations under the Localism Act 2011
3. To receive updates to Councillors' Register of Interest forms
4. To consider the Minutes of the Council meeting held on 21 March 2022
5. To consider matters arising from the previous meeting
6. To receive reports from the Borough Councillors
7. To receive a report from the County Councillor
8. Financial matters
9. Internal Auditor's report
10. Annual Governance and Accountability Return (AGAR)
12. Shobnall Parish Council website
13. Policies review
14. To consider planning matters
15. To receive questions from Councillors
16. Correspondence and Circulars
17. Items for next meeting

#### **Date of next meeting:**

Monday 16 May 2022 at 6.30pm at Brook House, 18 Shobnall Road, Burton upon Trent DE14 2BA.