

**Minutes of a meeting of Shobnall Parish Council
held at Brook House, Shobnall Road
on Monday 20 December 2021 commencing at 7pm**

Present

Councillor Shilton (in the Chair)
Councillors Dennis (Minutes), Dittmer and Donlon

Public Forum

No members of the public were present.

124. Apologies

Councillors Asghar and Hoare; Mary Danby, Clerk.

125. Declarations of Interest

None declared.

126. Written applications for dispensations under the Localism Act 2011

None received.

127. Update to Councillors' Register of Interest

None received.

128. Police

The Police report had been circulated to all Councillors prior to the meeting.

129. Minutes

Resolved That the Minutes of the meeting held on 15 November 2021 be approved as an accurate record.

130. Matters arising from the previous meeting

Noticeboards (Minute No. 97 refers)

Meeting confirmed that the noticeboards needed replacement as the current ones:

- Are not weatherproof, and rain has caused the lining board inside to come away from the backboard which means that notices are ruined by the rain.
- The locks do not stay in place, which meant that the noticeboard at the BACT Centre had to be removed for health and safety reasons as the door would not stay closed.
- The doors have to be prised open, particularly in the winter months.

131. Borough Councillors' reports

Reports were not available as Councillors McKiernan and Walker were not present at the meeting.

132. County Councillor's report

A report was not available as Councillor Afsar was not present at the meeting. The meeting noted the importance of regular updates and agreed to ask for a brief summary to be provided at meetings when Councillor Afsar is unavailable to attend.

133. Financial matters

133.1 Schedule of payments

Payments	Payment method	Gross £	VAT £	Transaction detail
Clerk	BACS	681.39	0.00	Salary & Expenses
HMRC	BACS	534.04	0.00	NI/PAYE
Staffordshire County Council	BACS	150.00	0.00	Website services 2021/22
Total payments		1,365.43	0.00	

Resolved That the above payments be approved.

133.2 **Bank reconciliation as at 30 November 2021**

Current Account	£62,598.12
Business Money Manager Account	£30,137.11
	£92,735.23

Resolved That the above was a true record.

133.3 **Earmarked Reserves (EMRs)**

Elections	£10,000.00
Bus shelter project	£10,000.00
Community projects	£37,000.00
Parish boundary signs	£ 5,000.00
Replacement IT equipment	£ 5,000.00
General Reserve	£25,735.23
	£92,735.23

Resolved That the information be noted.

134. **Actual income and expenditure to 30 November 2021 and draft 2022/23 budget**

Resolved That the report be noted and that councillors bring potential projects for consideration for discussion at the next meeting. It was noted that the council will be asked to declare the 2022/23 precept on ESBC at the January 2022 meeting.

135. **Website**

There had been 38 visits to the website in the 30 days to 13 December 2021.

136. **Planning matters**

136.1 **Planning applications**

Application No.	Location	Proposal
P/2021/01400 No objection	103 Shobnall Road	Demolition of existing conservatory and utility to facilitate the erection of a single storey rear extension
P/2021/01496 No objection	Briggs House Derby Street	Demolition of ancillary buildings attached to Bay 1 and Bay 2, replacement cladding to Bay 1 and Bay 2, relocation of air handling unit, erection of a two storey building (Bay 3) as an assembly building and Welfare extension to the rear side of the building
P/2021/01509 No objection	The Range Wellington Road	Application under Section 73 of the Town and Country Planning Act 1990 to vary Condition 2 attached to the planning permission PA/06527/018 in relation to the erection of a detached building to form ancillary garden centre to allow the sale of food and drink goods for consumption off the premises up to a maximum of 250 sq. metres
P/2021/01541 No objection	73 Bridgewater Road	Erection of a single storey rear extension

P/2021/01562	Wellington Street Almshouses Wellington Street	Pollarding of 6 London Plane trees back to previous pollard points, cut back from telephone wires, crown lift on roadside to give a 5 metre clearance and associated works to include balancing the trees and to remove any deadwood and crossing branches (TPO 366)
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136.2 **Planning decisions**

Resolved That the report be noted.

137. **ESBC: Consultation on Removal of Permitted Development Rights**

The meeting agreed that this was a positive move and will write to support the Removal of Permitted Development Rights from C3 to C4.

138. **Councillors' questions**

138.1 Councillors Donlon and Shilton had attended the meeting at Unity Park. ESBC Councillor McKiernan was also in attendance. Meeting organisers are to contact residents and organise another meeting to give feedback.

138.2 Councillor Donlon gave feedback on a suggestion from the ESBC Parish Councils Forum that she recently attended virtually:

- Easier access to bags for dog waste and the availability and proximity of dog waste bins.
- QR codes on noticeboards: The meeting could benefit from knowing more on this topic.

138.3 Councillor Shilton requested thoughts on worthwhile items for community projects to be brought to the next meeting as the precept and budget will have to be agreed.

139. **Correspondence and circulars**

139.1 **SPCA**

The SPCA's weekly Bulletins had been circulated to all Councillors.

139.2 **Highway England**

The A38 Traffic Management Bulletins had been circulated to all Councillors.

Date of next meeting

Monday 17 January 2022 at 7pm at Brook House, 18 Shobnall Road.

The Meeting closed at 8.00pm

Signed

Date