



Shobnall Parish Council

c/o 32 Hillcrest Rise, Burntwood WS7 4SH

Mobile: 07521 022738

Email: clerk@shobnallpc.co.uk

www.shobnallpc.co.uk

Our Ref: MD

13 December 2021

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend a Meeting of the Parish Council to be held at Brook House, 18 Shobnall Road, Burton on Trent DE14 2BA on Monday 20 December 2021 commencing at 7.00pm at which the business set out below will be transacted.

Yours sincerely

MDanby

Mary Danby
Parish Clerk

COVID-19 awareness

- If you have had any of the main three symptoms of Coronavirus (high temperature, a new, continuous cough and a loss or change to your sense of smell or taste) in the previous 14 days please do not come to the meeting.
- Unless you are exempt, you are recommended to wear a mask on arrival until you are seated. You are recommended to wear a mask when leaving your seat.
- Sanitise your hands before entering the meeting room.
- The Clerk will also record attendance for track and trace purposes, signing in is therefore not necessary.
- Maintain social distancing at all times.

Public Forum

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. To receive apologies
2. To receive Declarations of Interest
3. To receive written applications for dispensations under the Localism Act 2011
4. To receive updates to Councillors' Register of Interest forms
5. To consider the Minutes of the Council meeting held on 15 November 2021
6. To consider matters arising from the previous meeting
7. To receive reports from the Borough Councillors
8. To receive a report from the County Councillor
9. Financial matters
10. Actual Income and Expenditure to 30 November 2021 and draft 2022/23 budget
11. Shobnall Parish Council website
12. To consider planning matters
13. ESBC: Consultation on Removal of Permitted Development Rights from C3 (Dwelling House) to C4 (Small House of Multiple Occupation) in Burton on Trent
14. To receive questions from Councillors
15. Correspondence and Circulars
16. Items for next meeting

Date of next meeting: 17 January 2022 commencing at 7pm at Brook House, 18 Shobnall Road.



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