

**Minutes of a virtual meeting of Shobnall Parish Council  
held on Monday 15 March 2021 commencing at 7.00pm**

**Present**

Councillor Dennis (in the Chair)  
Councillors Dittmer, Donlon, Hoare and Shilton

**In attendance**

County Councillor Clarke  
ESBC Councillor McKiernan  
One member of the public  
Mary Danby, Clerk

**Public Forum**

No questions or comments were put to the council.

- 2020-21/167 Apologies**  
Councillor Asghar
- 2020-21/168 Declarations of interest**  
None declared.
- 2020-21/169 Written applications for dispensations under the Localism Act 2011**  
None were received.
- 2020-21/170 Updates to Councillors' Register of Interest Forms**  
None were received.
- 2020-21/171 Minutes**  
**Resolved** That the Minutes of the meeting held on 15 February 2021 be approved and signed as a true record.
- 2020-21/172 Matters arising from the previous meeting**  
None raised.
- 2020-21/173 County Councillor's report**  
Councillor Clarke reported that:
- The County Council had received a £20.3m grant for air quality schemes. Three areas had been chosen for air quality monitoring: Newcastle under Lyme, Burton upon Trent and Cellarhead.
  - Outwoods Street, from Dallow Street/Belvedere Road – there had been several accidents and the railings need to be repaired. A resident had approached him and the MP – Councillor Clarke has raised the issue with the County Council and was waiting for an officer to visit the area.
  - Bridgewater Road is unadopted and residents had reported parking issues. Councillor Clarke said that Bellway can apply for the road to be adopted; alternatively, they could put up 'Private Land' notices which could be managed by a security company on their behalf.
  - A councillor asked what changes were to be made to the Wellington Street roundabout (this had been reported in the Burton Mail)? Councillor Clarke had no information, but he said that he would consult with Staffs Highways and relay the information to the parish council.

**2020-21/174 Borough Councillor’s report**

Councillor McKiernan reported that:

- The Weighbridge Inn tenant had reported that people were leaving rubbish and human excrement in the car park. Councillor McKiernan had spoken with the Police and ESBC’s CCEOs, CCTV had been put up and the area is being monitored four times a day.
- Steps were being taken to provide a Vaccination Centre in Princess Street before Ramadan.
- The Library’s move to the Market Hall is being discussed in the Council. A public consultation will be held on the proposal and Councillor McKiernan encouraged the parish council to respond when the opportunity arises.
- The Lawns Farm development had been approved by the Planning Committee, but she was concerned about the access – it seemed that the roundabout was not going to be put in by the developer. Councillors noted that the parish council had not been informed of this change and the Clerk was requested to contact ESBC for clarification.

**2020-21/175 Financial matters**

**2020-21/175.1 Schedule of payments**

Payments		Gross	VAT	Transaction Detail
Bloomin’ Gardens	BACS	£714.00	£119.00	The Link Park: Litter picking
HMRC	BACS	£548.66	-	NI/PAYE (Qtr. 4)
Clerk	BACS	692.43	2.40	Clerk’s salary and expenses
Staffordshire County Council	BACS	£150.00	-	Website hosting/maintenance 2020/21
<b>Total payments</b>		<b>£2,105.09</b>	<b>£121.40</b>	

**Resolved** That the above payments be approved.

**2020-21/175.2 Bank reconciliation as at 28 February 2021**

Current Account	£45,111.95
Business Money Manager Account	£30,134.86
<b>Total funds available as at 28 February 2021</b>	<b>£75,246.81</b>

**Resolved** That the above was a true record.

**2020-21/175.3 Earmarked Reserves (EMRs) as at 28 February 2021**

	£
Elections	10,000.00
Bus shelter project	10,000.00
Link Park: New fitness and play equipment	37,000.00
Parish boundary signs	5,000.00
Replacement IT equipment	5,000.00
Writing competition	3,000.00
General Reserve	5,246.81
	<b>75,246.81</b>

The Chair asked that councillors consider ideas on how The Link Earmarked Reserve should be used – to be discussed at the next meeting.

**Resolved** That the information be noted.

**2020-21/176 Actual income and expenditure as at 28 February 2021**

**Resolved** That the report be noted.

**2020-21/177 Funding request**

A request had been received from a local PCSO for £2,000 to be granted for a Speed Indicator Device (SID) to be located on the right hand bend where Dallow Street meets Belvedere Road. (See also Minute No. 2020-21/174.)

Councillors were not convinced that a SID would be an effective solution at the identified location. The council accepted that there are concerns regarding the accidents that have happened and the impact that this has on residents but felt that the railings need to be replaced with a more robust barrier to provide improved protection for pedestrians and property.

**AGREED** That the PCSO be advised of the above.

**2020-21/178 Website**

**Resolved** That the report be noted.

**2020-21/179 Planning matters**

**2020-21/179.1 Planning applications**

**Resolved** That the following observations be submitted to ESBC:

<b>Application No.</b>	<b>Location</b>	<b>Proposal</b>
P/2020/01221	77 Outwoods Street	Erection of a single storey rear extension (Revised Description)
All councillors had been contacted by the Clerk via email on 19 February as ESBC had required a response by 05 March. Following that consultation, ESBC were advised that the council reiterated its original objection as it did not think that the revised wording solved the problem.		
P/2020/01275	Unilever Best Foods UK Ltd Marmite Production Wellington Road	Erection of warehouse
No objection		
P/2021/00119	Little Ithaca Shobnall Road	Conversion of existing garage to home office and studio/gym and erection of a detached double garage
No objection		

**2020-21/179.2 Planning decisions**

**Resolved** That the notified planning decisions be received and noted.

**2020-21/180 Councillors questions**

**2020-21/180.1** Councillor Dittmer reported that the noticeboard on the BACT Centre's wall was damaged and the doors cannot be locked.

**AGREED THAT:**

a) Bloomin' Gardens be requested to remove the noticeboard as soon as possible.

- b) Consideration be given at the April meeting to replacing all the current wooden noticeboards with metal ones.

2020-21/180.2 Councillor Hoare reported that the window cleaner, Saul Edwards, had quoted £100 per visit to clean the Dallow Lock murals and information board (Minute no. 2020-21/164.3 refers).

**RESOLVED** That Mr Edwards be engaged to clean the murals and information twice a year (Spring and Autumn) at a cost of £100 per visit and that he be requested to also clean the council's noticeboard (located in the car park).

2020-21/180.3 Councillor Dennis informed councillors that she was standing down from the parish council at the end of April. The council will need to inform ESBC to commence the process to fill the vacancy.

**2020-21/181 Correspondence and Circulars**

**2020-21/181.1 Staffordshire Parish Councils' Association (SPCA)**

The SPCA's weekly newsletters have been circulated to all Councillors.

It was noted that the Government were currently looking to reintroduce face to face council meetings after 07 May 2021, it was also noted this would only be possible if the community venues were permitted to open at that time. The Clerk was asked to contact the Princess Street Training Centre to provisionally book the large meeting room for the council's scheduled May meeting.

**2020-21/181.2 Highways England**

The A38 Traffic Management Bulletins have been circulated to all Councillors.

**2020-21/181.3 Police report**

**Agreed** That the report be noted.

**2020-21/182 Items for next meeting**

No items were raised.

**Date of next meeting**

Monday 19 April 2021 commencing at 7.00pm via Zoom.

The meeting closed at 8.46pm

Signed .....

Date .....