

MINUTES OF THE MEETING OF SHOBNALL PARISH COUNCIL
HELD AT THE PRINCESS STREET TRAINING EDUCATION AND ENTERPRISE CENTRE, PRINCESS STREET,
BURTON ON TRENT ON MONDAY 16 DECEMBER 2019 COMMENCING AT 7.00PM

PRESENT

Councillor Dennis (in the Chair)
Councillors Dittmer, Donlon, Hoare, Shilton and Yousaf

In attendance

County Councillor Clarke
ESBC Councillor McKiernan
Mary Danby, Clerk

PUBLIC FORUM

No members of the public were present at the meeting.

2019-20/107 APOLOGIES

Councillors Asghar
ESBC Councillor Walker
PCSO Wells

2019-20/108 DECLARATIONS OF INTEREST

None declared.

2019-20/109 WRITTEN APPLICATIONS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011

None were received.

2019-20/110 UPDATES TO COUNCILLORS' REGISTER OF INTEREST FORMS

No updates were notified.

2019-20/111 MINUTES OF THE COUNCIL MEETING HELD ON 18 NOVEMBER 2019

RESOLVED That the Minutes of the meeting held on 18 November 2019 be approved and signed as an accurate record.

2019-20/112 MATTERS ARISING FROM THE PREVIOUS MEETING

Public Forum

Derby Street property – use as a faith school. The Planning Enforcement Officer had said that he will conduct enquiries and he will update the council on their conclusion.

2019-20/77 Councillors Questions

Dropped kerbs at junction of Princess Street/Albert Street. County Councillor Clarke advised the council via email on 29 November: "I have looked at dropped curbs and I do not believe the County would agree to remove the official dropped curbs even if they did no one should park that close to a junction I can tell you that last week we looked at how we can free up some spaces by removing double yellow lines by Edward Street."

Councillor Clarke agreed to put the question to Staffordshire Highways for a definitive answer regarding the request to remove the dropped kerbs at the junction of Princess Street/Albert Street.

2019-20/103 Council representation on Outside Bodies

The following responses had been received from other East Staffordshire parish councils:

Local Council	Response
Anglesey PC	Appoint on approach from organisations
Anslow PC	Appoint on approach from organisations
Barton PC	Appoint on approach from organisations and have approached specific groups, i.e. Quarries Liaison and Flood Risk Groups
Stretton PC	Appoint on approach from organisations and will make a direct approach if thought beneficial to the council
Tutbury PC	Appoint on approach from organisations. Some councillors sit on local groups in their personal capacity and these interests are declared during appropriate agenda items

2019-20/113 PCSO'S REPORT

None of the PCSO's were available to attend the meeting and a report had been provided which was circulated at the meeting.

2019-20/114 BOROUGH COUNCILLOR'S REPORT

Councillor McKiernan:

- Reported that she had been contacted by a resident regarding access on Planning Application No. P/2019/01353.
- Said she had been contacted by Sinai House for Community Funding for a Forest School – the application will be considered by the Community Fund Panel.
- An approach had been received from B&Q who were looking for a contribution towards the cost of installing a defibrillator on their building.

2019-20/115 COUNTY COUNCILLOR'S REPORT

Councillor Clarke:

- Edward Street: He had met on site with Richard Rayson and it was agreed that the double yellow lines were too long, and the area will now be surveyed with a view to improving the available parking spaces in the area.
- The Shobnall Road drain outside a residential property had been cleared but the slabs need to be blasted – this work will be done by Virgin Media. Other drains remained to be cleared and this will be done when the vehicle is next in the area.

In response to a Councillor's request, he agreed to ask that the right-hand corner of Shobnall Road/Grange Street be added to the list of drains to be cleared.

- Parking issues at Victoria School had been reported by a parish councillor, it was noted that all schools have the same issues at drop off and pick-up times.
- A councillor asked if a cycle path had been provided after they come out of the underpass, under the A38, to travel along to get to the new John Taylor Free School. Councillor Clarke suggested that the Parish Council should contact (a) ESBC asking what their policy is for providing cycle paths in new developments and (b) Branston Parish Council asking if a cycle path had been included in the plans for the new development.

2019-20/116 FINANCIAL MATTERS

2019-20/116.1 Schedule of Payments

Payments	Payment Method	Gross £	VAT £	Transaction Detail
Bloomin' Gardens	BACS	420.00	70.00	Litter pick/play equipment inspection
Princess Street Training Centre	BACS	48.75	-	Room hire - £35.00 / Refreshments* - £13.75
Clerk's salary	BACS	642.50	-	Clerk's salary and expenses
Ladywell Accountancy Services	Chq. No. 101005	75.00	-	PAYE Operation and RTI filing 2019/20
HMRC	Chq. No. 101006	550.04	-	NI/PAYE: 3rd quarter
Total Payments		1,736.29	70.00	

*The Centre had been requested to provide cups or mugs rather than the plastic cups currently used but they had advised that they were unable to do so.

RESOLVED That the above payments be approved.

2019-20/116.2 Bank reconciliation

Bank Reconciliation	£
Current Account	32,218.36
HSBC Business Money Manager Account	30,090.69
Total Funds Available as at 30 November 2019	72,309.05

RESOLVED That the above was a true record.

2019-20/117 2019/20 BUDGET AS AT 30 NOVEMBER 2019 AND THE DRAFT 2020/21 BUDGET

RESOLVED THAT:

- a) The Budget report showing receipts and payments as at 30 November 2019 be received and noted.
- b) The draft 2020/21 Budget be approved.
- c) The council declare a Precept on ESBC of £32,876 for the 2020/21 financial year.

2019-20/118 SHOBNALL PARISH COUNCIL WEBSITE

The Clerk reported that the County Council's Digital Team had almost completed populating the new website and they were waiting for confirmation from Computer Lifeline that the council would be able to use the www.shobnallpc.co.uk domain for the website. Training had been arranged for the Clerk on the new website on 17 January 2020.

RESOLVED That the update be noted.

2019-20/119 PLANNING MATTERS

2019-20/119.1 Planning Applications

Application No.	Location	Proposal
P/2019/01353	1 St Pauls Square	Prior Approval for the change of use from office use Class B1 to form 14 self-contained units
No comment		
P/2019/01401	Land adjacent to Grange Close	Application under Section 73 of the Town and Country Act 1990 for a Minor Material Amendment for the demolition of existing garages to facilitate the erection of 8 dwellings comprising of four pairs of semi-detached dwellings with associated car parking without complying with Condition 2 of the planning permission P/2017/00689 relating to amendments to the site layout
No objection		

2019-20/119.2 Planning decisions
RESOLVED That the notified planning decisions be received and noted.

2019-20/120 SHOBNALL NEIGHBOURHOOD PLAN – REVIEW OF POLICIES
Deferred to the next meeting.

2019-20/121 WEBSITE ACCESSIBILITY STATEMENT
RESOLVED That the Website Accessibility Statement be approved.

2019-20/122 ALTERNATIVE MEETING VENUES
Councillors received information on the cost of alternative meeting venues. It was noted that the room hire cost was yet to be received for the BACT Hub. The Clerk was requested to source room availability and hire costs at the Shobnall Leisure Centre. Pending receipt of the above information it was agreed to continue meeting at the Princess Street Training Centre for the 2020/21 municipal year.

2019-20/123 ESBC: TOWN DEAL BOARD
RESOLVED That ESBC be advised that the council's choices for Parish Council places on the Town Deal Board.

2019-20/124 TO RECEIVE QUESTIONS FROM COUNCILLORS AND REPORTS FROM REPRESENTATIVES
Councillor Dennis reported that the metal noticeboard on Shobnall Fields had been removed.

Councillor Dennis asked the Clerk to inform the College that the noticeboard (repaired due to the doors having been damaged) be reinstalled on the external wall of the BACT HUB at the corner of Grange Street.

Councillor Hoare said that she and Councillor Dittmer had measured the barrier access to Shobnall Fields and Councillor Shilton had agreed to double-check the measurements.

Shobnall Fields – lack of access from Outwoods Street and Shobnall Street entrances
Councillor Dittmer said that the bottom of the totem poles on the Kingfisher Trail had rotted due to damage caused by mowers which had allowed water to penetrate the wood, resulting in the poles having to be removed. Councillor Dittmer undertook to contact Lawrence Oates to ask who had taken the poles down and where they had been removed to. Deferred to the next meeting.

Councillor Yousaf said that there was flooding everywhere again despite the alleviation measures having been implemented.

Councillor Yousaf said that Vernon Terrace was the subject of fly tipping again and he was in liaison with ESBC Councillor Walker regarding this problem.

2019-20/125 CORRESPONDENCE AND CIRCULARS

2019-20/125.1 **SPCA:** Weekly Bulletins had been forwarded to all Councillors.

2019-20/126 ITEMS FOR NEXT MEETING
None raised.

DATE OF NEXT MEETING

Monday 20 January 2020 commencing at 7.00pm at The Princess Street Training Enterprise Centre, 25-28 Princess Street, Burton on Trent DE14 2NW.

The Meeting closed at 9.15 pm

Signed

Date